

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY OCTOBER 10TH 2016

5:30 P.M.

Dear Directors:

Enclosed please find the director's report and Board Minutes for September 2016.

Bank Statement were not available at time of mailing, financial report will be provided at the meeting.

If you have any questions please feel free to call me.

Thank You



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,684,318	100.0%
Water Sold to Customers	1,329,070	78.9%
Utility Use (fire, flushing)	0	0.0%
Water Lost	355,248	21.1%
Average Use Per Account	4,179	
Accounts Using Water	318	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	11,426.74	0.00	0.00	100.80	672.50	0.00	879.89
Count	346	0	0	336	269	0	340
Average	33.03	0.00	0.00	0.30	2.50	0.00	2.59

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on September 2016 Bills	13,702.11	346
Credit Balances	-1,613.22	24
Debit Balances	15,315.33	322
Payments	-13,271.49	288
Adjustments	290.39	5
Balance after Payments and Adj	721.01	54
Current	-390.99	38
30 to 60 Days Old	603.91	5
60 to 90 Days Old	260.09	6
Over 90 Days Old	248.00	5
Penalty Charges	377.53	62
Charges for Services	13,079.93	346
Balance Due	14,178.47	

Scribe:	Odie J. Watts	
Date:	September 12, 2016	Time: 5:29 PM – 5:53 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
#	Ferguson, Ron – BOARD MEMBER	446-2910
*	Reynolds, Ivan – WATER OPERATOR	446-5352
#	Rylee, Quentin – VICE PRESIDENT	870-688-8018
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – BOARD MEMBER	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

	Board Meeting Attendees:
	Danny Clark, Mt. Sherman Fire Department Board President, came to the meeting representing the Mt. Sherman Fire Department. Danny requested the Board approve the installation of fire hydrants at both the Low Gap and Shiloh fire stations. The Board approved the installation of a fire hydrant at the Low Gap station to be included in the 6" overlay project that is currently being pursued by the Water Association. The Board also approved up to \$1,600 for the installation of a fire hydrant at the Shiloh station. Ben Szabrowicz made the motion to approve the fire hydrant requests with a 2nd by Betty Stivers. A vote was taken from the Board with no abstentions.

Minutes and Business Discussions:

Agenda	
1. Call to Order	Meeting was called to order at 5:29 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the August 8, 2016 meeting was reviewed and approved. Motion to approve the minutes was made by Betty Stivers with 2nd by Ben Szabrowicz with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the financial report. At the end of July, 2016 the total financial assets currently on deposit: • Treasury Bonds - \$32,577.60 • Certificates of Deposit - \$102,742.75 • Money Market - \$66,969.13 • Checking - \$6,547.65 • TOTAL - \$208,837.13 • Deposited \$3,000 to the money market account this month. • Water loss rate was calculated to be 16.4% for the month. • The easement which Mr. Butler signed but was not notarized has returned and forwarded to his Fayetteville address along with a note asking him to re-sign the document and have it notarized before returning it to the MSWA but there has been no response from Mr. Butler regarding the matter. • Have not picked up the signature cards yet from the Anstaff Bank in preparation for applying for a line-of-credit the Board approved during last month's meeting Motion to approve the financial report was made by Betty Stivers with 2nd by Barry Shechtman with no abstentions.
8. Water Operator's Report	Ivan Reynolds presented his report and time accounting sheet to the Board: • Changed 12 meters and added 2 additional meters for new customers. • Estimate there are another 42 high use meters left that will be evaluated

Agenda	
	and changed if necessary. Motion to approve the Water Operator's report was made by Betty Stivers with 2 nd by Barry Shechtman with no abstentions.
5. Old Business	Reviewed the Action Items listed below for any status updates: Karen Edgmon will once again try to contact Mr. Butler regarding the Easement he failed to have notarized prior to sending it back to the MSWA for filing at the Court House.
6. New Business	A discussion was held regarding the upcoming tank blasting and painting project along with the 6" overlay project. The Board indicated that since we have an estimate from Harbor Engineering for the project we should have at least another estimate for the same work. Barry Shechtman will contact ESI and invite them to meet with us and provide us with an estimate prior to the Board's commitment to the projects.
7. Adjournment	Meeting adjourned at 6:05 P.M.
8. Next Meetings	NEXT MEETING START TIME: The next regularly scheduled meeting will be on October 10, 2016 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly. See notations above	Ivan Reynolds	ASAP	IN WORK

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI64	7/11/16	Mr. John Butler signed the easement for the water line across his property but he and his wife failed to sign in front of a notary. Karen Edgmon returned the easement form to Mr. Butler and informed him that the easement signatures must be notarized.	Karen Edgmon	8/11/16	PENDING

Mt Sterman Ho Board Meeting
Oct 10th 2016

Water operators Report by Ivan Reynolds

Date	Customer	Activity Performed	Time Started	Time Ended	Parts Used
9-13	Jody Mitchell	Hookup	12N	1:15P	1 meter
9-14	Keisha	✓ for leak	7:30P	8P1M	
9-15	Mangan	shutoff MTR	9 AM	9:30A	
9-28	Billie Signer	✓ PSI Complaint	8 PM	3:40P	
9-29	Mt Sterman	Rptd service line @ Cynthia Davidson	4P	6:30P	2-1" comp & comp 4-1" SS 1/2" Senta
9-20	Kim Lexand	Service ended Pulled MTR	11 AM	11:30A	
10-3	Russell black	✓ MTR Rdn g	4:10 PM	5:45P	
10-4	Cox Brasel Rental	Requested MTR pull	3: P	3:55P	
10-5	Cox Brasel Rental	put in' new meter	3:45P	4:10P	S/N 52089193 Bgn zero
10-5	Autumn Morgan	Pulled MTR	4:10P	4:45P	
10-9	Tim KNAPP	collected part due	1:00 PM	1:45P	
10-9	Reba Cox	changed MTR	2 PM	2:20 PM	S/N 52089730 B-zero
10-9	Jeff Malm	changed MTR	2:25P	3:15P	S/N 52089332 Bgn zero
10-9	Rowleson	changed MTR	3:25P	3:50 PM	S/N 52089339 B zero
10-10	DAVID Pennington	Collected part due	11:45	12:30 P	
10-9	DAVID Pennington	Pulled both MTRs	12 NOON	1 PM	
10-10	DAVID Pennington	hookup MTR	12:30P	12:45P	S/N 52088209 B/19150
	DAVID Pennington	New MTR	12:45P	1:30P	S/N 52089327 Bgn zero